



**U.S. GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE**

Authorized Federal Supply Schedule FSS Price List

PREPARED BY CONTRACTOR:
K. TEYA MOORE & ASSOCIATES, PA
(d/b/a MOORE & ASSOCIATES)
12530 Fairwood Parkway, Ste: 103
Bowie, MD 20720

CONTRACT ADMINISTRATOR:
Kieyasien K. Moore, Esq., CCIM, CRE
Managing Partner
Phone Number: **301-860-0885**
Fax Number: **301-860-0884**
E-Mail: kkm@kteyamoore.com

Web Site: <http://www.kteyamoore.com>

Schedule Title: **Multiple Award Schedule**
Federal Supply Group: **Professional Services**
Product Service Code: **R704**
Contract Number: **GS-23F0031X**
Contract Period: **Jan. 25, 2021 – Jan. 24, 2026**
Business Size: **Small**

Price list current as of Modification #PA-0034 effective March 1, 2023

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system.

The INTERNET address for GSA Advantage! Is: [GSAAdvantage.gov](http://www.GSAAdvantage.gov)-
<http://www.GSAAdvantage.gov>

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>

Prices Shown Herein are Net (discount deducted)

CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	Recovery	SIN Title
531210	531210RC	Offices of Real Estate Agents and Brokers
541110	541110RC	Office of Lawyers – Professional Legal Services
522310	522310RC	Financial Advising, Loan Servicing and Asset Management Services
OLM	OLMRC	Order-Level Materials (OLM’s)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
Not applicable.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. All hourly rates, job titles and description, experience, functional responsibility and education for employees or subcontractors who will perform services are provided **on pages 9 – 16 herein below.**

- 2. Maximum Order: \$1,000,000
- 3. Minimum Order: \$100
- 4. Geographic coverage (delivery area). Worldwide
- 5. Point(s) of Production 12530 Fairwood Parkway,
Ste: 103
Bowie, MD 20720

6. Discount from list prices or statement of net price.	Government Net Prices (discounts already deducted.)
7. Quantity discounts.	None
8. Prompt payment terms.	Net 30 days
Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.	
9. Foreign items.	Not Applicable
10a. Time of delivery.	To Be Determined at the Task Order level
10b. Expedited Delivery.	To Be Determined at the Task Order level
10c. Overnight and 2-day delivery.	To Be Determined at the Task Order level
10d. Urgent Requirements.	To Be Determined at the Task Order level
11. F.O.B. point(s).	Destination
12a. Ordering address(es).	12530 Fairwood Parkway, Ste: 103 Bowie, MD 20720
12b. Ordering procedures:	See Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es).	12530 Fairwood Parkway, Ste: 103 Bowie, MD 20720
14. Warranty provision.	Not Applicable
15. Export packing charges, if applicable.	Not Applicable
16. Terms and conditions of rental, maintenance, and repair	Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable
- 18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable
- 18b. Terms and conditions for any other services (if applicable). Not Applicable
19. List of service and distribution points (if applicable). Not Applicable
20. List of participating dealers (if applicable). Not Applicable
21. Preventive maintenance (if applicable). Not Applicable
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable
- 22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location.) ICT accessibility standards can be found at: <https://www.Section508.gov/>. **Not Applicable**
23. Unique Entity Identifier (UEI) number. **G5AHMC5VV8F4**
24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM.

**Labor Category Pricing for Option Period Two, inclusive of IFF
(2.6% Annual Fixed Escalation)**

SINs	Labor Category	Minimum Education	Min. Exp.	Year 11 1/25/2021 - 1/24/2022	Year 12 1/25/2022 - 1/24/2023	Year 13 1/25/2023 - 1/24/2024	Year 14 1/25/2024 - 1/24/2025	Year 15 1/25/2025 - 1/24/2026
522310, 531210, 541110	Partner / Broker / HR Director	Masters	25	\$416.26	\$427.08	\$438.19	\$449.58	\$461.27
522310, 531210, 541110	Counsel / Consultant / Project Consultant	Masters	7	\$270.57	\$277.60	\$284.82	\$292.23	\$299.83
522310, 531210, 541110	Sr. Professional / Project Assistant	Associates	5	\$103.04	\$105.72	\$108.47	\$111.29	\$114.18
522310, 531210, 541110	Legal Support Staff / Support Staff	Associates	1	\$55.70	\$57.15	\$58.63	\$60.16	\$61.72

Miscellaneous Services for Option Period Two, inclusive of IFF

Service Title	Unit of Issue / Transaction Value	Minimum Education	Minimum Years of Experience	Awarded GSA Prices/Percentage Per Transaction (w/IFF)
Real Estate Agent Services	\$1-\$2M Deal	Bachelors	5	3.02%
Real Estate Agent Services	\$2-\$5M Deal	Bachelors	5	2.79%
Real Estate Agent Services	>\$5M Deal	Bachelors	5	2.59%
Real Estate Broker Services	\$1-\$2M Deal	Masters	10	3.02%
Real Estate Broker Services	\$2-\$5M Deal	Masters	10	2.79%
Real Estate Broker Services	>\$5M Deal	Masters	10	2.59%

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor

categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in the cancellation of the contract.

For more information, please visit our web site at <http://www.kteyamoore.com>

Awarded service information listed by Multiple Award Schedule (MAS)

522310, 531210, 541110 – PROFESSIONAL SERVICES

Legal Support Staff / Support Staff

(A legal secretary or office clerk) - This category encompasses administrative support staff with practical work experience. All administrative staff personnel have at least a college background or training.

SINs	Labor Category	Minimum Education	Min. Exp.	Year 11	Year 12	Year 13	Year 14	Year 15
				1/25/2021 - 1/24/2022	1/25/2022 - 1/24/2023	1/25/2023 - 1/24/2024	1/25/2024 - 1/24/2025	1/25/2025 - 1/24/2026
522310, 531210, 541110	Legal Support Staff / Support Staff	Associates	1	\$55.70	\$57.15	\$58.63	\$60.16	\$61.72

Sr. Professional / Project Assistant

(A university graduate, licensed real estate agent and/or recipient of paralegal certification) - This category encompasses paraprofessional personnel with professional skills to provide assistance to Project Director/Counsel and/or Partner/Director/Broker in their respective undertaking of financial or legal matters and with coordination skills to arrange financial or legal project teams when appropriate. All paralegals in this category are trained mediators, certified HR consultants or paralegals with at least 5 years' experience working in private law firms or commercial firms.

SINs	Labor Category	Minimum Education	Min. Exp.	Year 11	Year 12	Year 13	Year 14	Year 15
				1/25/2021 - 1/24/2022	1/25/2022 - 1/24/2023	1/25/2023 - 1/24/2024	1/25/2024 - 1/24/2025	1/25/2025 - 1/24/2026
522310, 531210, 541110	Sr. Professional / Project Assistant	Associates	5	\$103.04	\$105.72	\$108.47	\$111.29	\$114.18

Counsel / Consultant / Project Consultant

(Real Estate Associate Broker or Licensed Attorney with a minimum of 7 years' experience with private law or commercial real estate firm, in-house corporate counsel, or government agency) -

This category encompasses attorneys with extensive background in corporate, tax, bankruptcy, real estate, securities, contract or mortgage banking law and transactions related thereto, including resolution of such disputes. All attorneys in this category are members of the bars of at least one state plus the District of Columbia and are graduates of top-rank law schools.

SINs	Labor Category	Minimum Education	Min. Exp.	Year 11	Year 12	Year 13	Year 14	Year 15
				1/25/2021 - 1/24/2022	1/25/2022 - 1/24/2023	1/25/2023 - 1/24/2024	1/25/2024 - 1/24/2025	1/25/2025 - 1/24/2026
522310, 531210, 541110	Counsel / Consultant / Project Consultant	Masters	7	\$270.57	\$277.60	\$284.82	\$292.23	\$299.83

Partner / Broker / HR Director

(Real Estate Broker or Licensed Attorney with a minimum of 25 years' experience as partner with private law or commercial real estate firm, in-house corporate counsel, or government agency) - This category encompasses attorneys with extensive background in a particular area of the law. All attorneys in this category are members of a state bar and are graduates of top-rank law schools.

SINs	Labor Category	Minimum Education	Min. Exp.	Year 11	Year 12	Year 13	Year 14	Year 15
				1/25/2021 - 1/24/2022	1/25/2022 - 1/24/2023	1/25/2023 - 1/24/2024	1/25/2024 - 1/24/2025	1/25/2025 - 1/24/2026
522310, 531210, 541110	Partner / Broker / HR Director	Masters	25	\$416.26	\$427.08	\$438.19	\$449.58	\$461.27

Real Estate Agent:

(A university graduate and licensed real estate broker) - This category encompasses licensed real estate brokers with at least five (5) years' experience as a practicing real estate professional. All real estate brokers are licensed in at least one state plus the District of Columbia.

Service Title	Unit of Issue / Transaction Value	Minimum Education	Minimum Years of Experience	Awarded GSA Prices/Percentage Per Transaction (w/IFF)
Real Estate Agent Services	\$1-\$2M Deal	Bachelors	5	3.02%

(A university graduate and licensed real estate broker) - This category encompasses licensed real estate brokers with at least five (5) years' experience as a practicing real estate professional. All real estate brokers are licensed in at least one state plus the District of Columbia.

Service Title	Unit of Issue / Transaction Value	Minimum Education	Minimum Years of Experience	Awarded GSA Prices/Percentage Per Transaction (w/IFF)
Real Estate Agent Services	\$2-\$5M Deal	Bachelors	5	2.79%

(A university graduate and licensed real estate broker) - This category encompasses licensed real estate brokers with at least five (5) years' experience as a practicing real estate professional. All real estate brokers are licensed in at least one state plus the District of Columbia.

Service Title	Unit of Issue / Transaction Value	Minimum Education	Minimum Years of Experience	Awarded GSA Prices/Percentage Per Transaction (w/IFF)
Real Estate Agent Services	>\$5M Deal	Bachelors	5	2.59%

Real Estate Broker:

(Licensed Attorney and commercial broker with a minimum of 10 years' experience in commercial real estate) - This category encompasses attorneys or commercial real estate brokers with extensive background in various aspects of commercial real estate including mortgage banking law and transactions related thereto. All real estate brokers are licensed in at least one state plus the District of Columbia.

Service Title	Unit of Issue / Transaction Value	Minimum Education	Minimum Years of Experience	Awarded GSA Prices/Percentage Per Transaction (w/IFF)
Real Estate Broker Services	\$1-\$2M Deal	Masters	10	3.02%

(Licensed Attorney and commercial broker with a minimum of 10 years' experience in commercial real estate) - This category encompasses attorneys or commercial real estate brokers with extensive background in various aspects of commercial real estate including mortgage banking law and transactions related thereto. All real estate brokers are licensed in at least one state plus the District of Columbia.

Service Title	Unit of Issue / Transaction Value	Minimum Education	Minimum Years of Experience	Awarded GSA Prices/Percentage Per Transaction (w/IFF)
Real Estate Broker Services	\$2-\$5M Deal	Masters	10	2.79%

(Licensed Attorney and commercial broker with a minimum of 10 years' experience in commercial real estate) - This category encompasses attorneys or commercial real estate brokers with extensive background in various aspects of commercial real estate including mortgage banking law and transactions related thereto. All real estate brokers are licensed in at least one state plus the District of Columbia.

Service Title	Unit of Issue / Transaction Value	Minimum Education	Minimum Years of Experience	Awarded GSA Prices/Percentage Per Transaction (w/IFF)
Real Estate Broker Services	>\$5M Deal	Masters	10	2.59%

MA A COMMERCIAL & CORPORATE Law Firm



is a boutique multidisciplinary professional services firm offering a range of high-level commercial real estate services as the preferred choice for many institutional clients, public authorities, property owners and developers in connection with commercial real estate, capital markets and finance.

Over the years, we've built a firm based on longstanding relationships and exceptional service by a team of highly experienced, diverse, and adept lawyers and CRE counselors that have honed their skills practicing at large law firms and Fortune 100 corporations, private foundations, and governmental agencies.

1997 – 2025 Martindale Hubbell AV Preeminent, highest rating for legal ability and ethical standards: 25+ years.



Awarded the Counselor of Real Estate (CRE) designation at the Counselors' 2017 Annual Convention in Montréal, a credential held by fewer than 1100 real estate firms worldwide.



CCIM Jay W. Levine Academy, the Susan J. Groeneveld - Award of Excellence

